

## **Volunteer Agreement**

This agreement sets out the relationship between Rory's Well and:  
(name of volunteer)

Rory's Well greatly appreciate your contribution as a volunteer and will do our best to make the experience enjoyable and rewarding.

Your role as volunteer is (the nature of the work / job description ref)

and starts on (date)\_\_\_\_\_ This work is designed to support Rory's Well as a volunteer organisation, to achieve our aims and objectives; essentially to relieve poverty in Sierra Leone

Part 1: Rory's Well commits itself:

### **1. Induction and training**

- To provide you with information on the work of the charity and volunteers
- To clearly define your volunteering role and provide you with any training you need in order to fulfil the responsibilities of this role

### **2. Support and supervision**

- To explain the standards the charity expects from volunteers and support you to achieve and maintain them
- To appoint a named person who will meet with you regularly to discuss and support your volunteering role.

### **3. Expenses**

To pay these expenses, in accordance with Expenses policy. In relation to your volunteer role with Rory's Well this primarily involves re imbursement of the cost of return travel from home to the place of work for Rory's Well at the rate specified. And re imbursement of expenses incurred wholly and exclusively in relation to your Rory's Well volunteer role,

### **4. Health and safety**

To provide you with adequate training and feedback in support of Rory's Well health and safety policy.

### **5. Insurance**

To ensure you have taken advice on adequate insurance cover whilst undertaking voluntary work approved and authorised by Rory's Well.

### **6. Equal opportunities**

To ensure that each volunteer is treated in accordance with the equal opportunities policy; a copy of which is set out in the Rory's Well policies

## **Part 2: The Volunteer**

I, (*volunteer's name*) \_\_\_\_\_, agree:

to perform my volunteer role to the best of my ability.

to follow Rory's Well procedures and standards, including those relating to health and safety and equal opportunities.

to do my best to meet agreed time commitments, and, on any occasions when this is not possible, to give reasonable notice so that other arrangements can be made.

Reviewed by Rory's Well Feb 2022